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**CONSTRUCTION**

“Uncompromising Quality”

## **SUBCONTRACTOR QUALIFICATION FORM**

Please fill out this form including a copy of your current Insurance Policy and return to McDowell Construction:  
[Office@mcdowellconstruction.com](mailto:Office@mcdowellconstruction.com)

Trade(s): \_\_\_\_\_

1. Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Prior Business Name: (if applicable) \_\_\_\_\_

Are you a subsidiary of a parent company? Yes  No   
Do you have a subsidiary of your company? Yes  No

2. List Company Officers:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Corporation  Partnership  Sole Proprietorship

3. Years in Business: \_\_\_\_\_

4. Number of Employees: Office \_\_\_\_\_ Field \_\_\_\_\_ Shop \_\_\_\_\_

5. List of Geographical Areas Covered: \_\_\_\_\_

\_\_\_\_\_

**6. List Trades and States in which Company holds licenses:**

\_\_\_\_\_ License Number: \_\_\_\_\_ exp: \_\_\_\_\_  
\_\_\_\_\_ License Number: \_\_\_\_\_ exp: \_\_\_\_\_  
\_\_\_\_\_ License Number: \_\_\_\_\_ exp: \_\_\_\_\_  
\_\_\_\_\_ License Number: \_\_\_\_\_ exp: \_\_\_\_\_

**7. List Five Trade References (contact name and phone number):**

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

**8. Has your firm, or any firm with which a principal has been involved in a management role, ever filed for bankruptcy?** Yes  No  Explain as necessary on an attachment.

**9. Are there any judgments, claims, arbitrations or suits pending or outstanding against your company or any of its principals?** Yes  No  Explain as necessary on an attachment.

**10. Has your firm filed any lawsuit, or requested arbitration or mediation with regard to its construction contracts within the last three years?** Yes  No  Explain as necessary on an attachment.

**11. List Four Major Projects Completed Within the Last Three Years:**

1. **Project Name/Location:** \_\_\_\_\_

**Owner:** \_\_\_\_\_ **General Contractor:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_ **Contract Amount:** \_\_\_\_\_

2. **Project Name/Location:** \_\_\_\_\_

**Owner:** \_\_\_\_\_ **General Contractor:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_ **Contract Amount:** \_\_\_\_\_

3. **Project Name/Location:** \_\_\_\_\_

**Owner:** \_\_\_\_\_ **General Contractor:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_ **Contract Amount:** \_\_\_\_\_

4. Project Name/Location: \_\_\_\_\_

Owner: \_\_\_\_\_ General Contractor: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Contract Amount: \_\_\_\_\_

12. List Three Major Projects Currently Under Construction:

1. Project Name/Location: \_\_\_\_\_

Owner: \_\_\_\_\_ General Contractor: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Contract Amount: \_\_\_\_\_

2. Project Name/Location: \_\_\_\_\_

Owner: \_\_\_\_\_ General Contractor: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Contract Amount: \_\_\_\_\_

3. Project Name/Location: \_\_\_\_\_

Owner: \_\_\_\_\_ General Contractor: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_ Contract Amount: \_\_\_\_\_

13. List Volume for the Past Three Years:

Year: \_\_\_\_\_ Year: \_\_\_\_\_ Year: \_\_\_\_\_

Private Work: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

Public Work: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

14. Current Backlog of Uncompleted Work: \$ \_\_\_\_\_

15. Have You Ever Failed to Complete a Project? Yes  No

If Yes, Explain: \_\_\_\_\_

\_\_\_\_\_

16. Are You Signatory to Any Labor Agreement(s)? Yes  No

Which Trades? \_\_\_\_\_

17. Do You Have A Written Safety Program? Yes  No

18. Have You Been Cited by OSHA Within the Last Three Years? Yes  No

If Yes, Explain: \_\_\_\_\_

19. Worker's Compensation Modification Rating (EMR for the Last Three Years):

Year/Rating \_\_\_\_\_ Year/Rating \_\_\_\_\_ Year/Rating \_\_\_\_\_

20. Does Your Company Specialize in a Particular Project Type? (I.E. Retail, Medical, Light Industrial)

\_\_\_\_\_

21. Is Your Company a Member of Any Trade/Business Association? \_\_\_\_\_

\_\_\_\_\_

22. What is the Minimum Size Job Your Company Would Perform: \$ \_\_\_\_\_

23. What is the Maximum Size Job Your Company Would Perform: \$ \_\_\_\_\_

24. Financials - *Attach your most current financial statement*

Bank Reference \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Bonding Company: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Bond Limits: Per Project \_\_\_\_\_ Aggregate: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

I would like to personally thank you for your interest in doing business with my company, McDowell Construction Corporation. In our continuous effort to provide our customers with "Uncompromising Quality" and complete satisfaction, we strive to employ the best qualified sub-contractors for our diverse range of products. I, as well as the staff at MCC, look forward to developing personal and prosperous relationships with you as we collectively build the future of the Construction Industry.

Sincerely,  
Ed McDowell

Please be sure to forward your General Liability and Worker's Comp. coverage information.

**Thanks for your cooperation!**